

San Diego Unified School District
Alcott Elementary School
SSC Meeting Minutes - February 7, 2022

Staff Members Present:		Parents/Community Members Present:		Guests:
x	Steve Lewis, Principal	x	Tod Chee, Parent	
x	Ellen Brakespear, Teacher (2nd/3rd)	x	Jason Milosh, Parent	
x	Audrey Campbell, Counselor	x	Roger Otterson, Community Member, Chairperson	
	Lisa Morgan, Education Specialist	x	Aubrey Leisz, Parent	Quorum Met
x	Jodi Read, Teacher (Infant/Toddler), Secretary	x	Heather Stojiljkovic, Parent	

Item	Description/Actions	Meeting Summary
1. Call to Order	Roger Otterson, Chairperson	Meeting was called to order at 4:37 pm.
2. Public Comment	Open	There was no public comment.

<p>3. SSC Business</p> <p>A. Principal Updates</p>	<p>Informational: Steve Lewis, Principal</p>	<ul style="list-style-type: none"> ● Safety Training was completed with Officer Bonilla. ● Changes to the website have been touted as one of the top elementary school websites. Positives in Friday Updates ● Current and helpful links ● Counselor and Wellness Page ● Fun and good things are happening at our site ● Please provide feedback on the website, so we can continue to improve. ● Monday Morning Message ● Tickets to children doing something positive, filling buckets, weekly drawing, proud certificates and pizza party for a small group. ● Feeling word of the week: (FWOW): Using different words weekly to help children do activities to learn to understand some feeling words. Resources sent to teachers to help them use during the week. ● Data will be provided to continue to show the need and value of having a strong counselor on site.
<p>B. Meeting Minutes</p>	<p>Action Item: Approval of the minutes; Roger Otterson, Chairperson</p>	<p>Approval of the October 25, 2021, November 29, 2021 and the January 10, 2022 Meeting Minutes moved by Heather Stojiljkovic, seconded by Ellen Brakespear. Motion passed.</p>
<p>C. Review of Annual Needs Assessments (Families and Staff)</p>	<p>Informational: Steve Lewis, Principal</p>	<p>A compliance piece that is often taken seriously. Mr. Lewis wants to really understand the wants and needs of the community, staff and students. This is important to show how and why we allocate funds to certain areas.</p> <p>Survey results: 88 families have taken the survey. (Needs assessment is on the website). Review of the data from surveys was reviewed. The money available looks to be less than in previous years.</p> <p>Top positives: Communication; Benefits of counseling/Social Emotional Approach; COVID safety protocols; Bucket Philosophy; Feeling welcome at the school</p> <p>Top Needs: Traffic and Parking; Mask wearing and want mandate eliminated; Extended day programs; Counseling; Enrichment opportunities during and after school; Safety on the site</p>

<p>D. Site Based Budget Timeline Updates</p>	<p>Informational: Steve Lewis, Principal</p>	<p>Roger noted: Need to show the families and community members what we do as a result of the survey. We reviewed a map of the school and suggested that we make the parking lot bigger by using part of the park. We would like to let the families know we have addressed it, and at least try to show that we are trying. (One idea for showing parents that we did hear the need). ** This may need to be added to the agenda for the next meeting.</p> <p>Ms. Brakespear, on behalf of the safety team, discussed safety training and how the new project is going: meeting groups reviewed different parts of the safety plan and then made a list of questions for all to review; Recap was very valuable, shared out questions; Emergency backpacks are being assembled for all classrooms and office spaces; After the next emergency practice, staff will have a tour of where important items are located, ie: water turn off, gas turn off, family meeting location, etc.</p> <p>Mr. Lewis expressed gratitude for Tod Chee's involvement and asked him to review the plans. Recommendations will be made based on needs.</p> <p>Other ideas and recommendations: another day of counseling (3 days instead of 2); online student interventions that increase student success such as Lalilo (https://www.readnaturally.com/intervention-programs); classroom program interventions such as Reads Naturally https://www.bing.com/search?q=read+naturally&form=ANNT1&refid=892df225a7194869b834909d6a010d2c#; training needs for possible new programs; explore other possible ideas</p> <p>Principal Lewis will email the timeline which we will review at the next meeting.</p> <p>Round table: need to celebrate our Cluster successes and show what a great school Alcott is.</p> <p>Meeting adjourned at 5:56 pm. Minutes recorded by Jodi Read.</p> <p>Next scheduled SSC Meeting on March 7, 2022 via Zoom</p>