

**San Diego Unified School District**  
**Alcott Elementary School**  
**SSC Meeting Minutes - November 29, 2021**  
[Zoom Meeting ID: 767 245 1424](#)

Staff Members:		Parents/Community Members:		Guests:
x	Steve Lewis, Principal	x	Tod Chee, Parent	
x	Ellen Brakespear, Teacher (2nd/3rd)		Jason Milosh, Parent	
x	Audrey Campbell, Counselor	x	Roger Otterson, Community Member, SSC Chairperson	
	Lisa Morgan, Education Specialist	x	Melissa Rivera, Parent	Quorum Met
x	Jodi Read, Teacher (Infant/Toddler), SSC Secretary	x	Heather Stojiljkovic, Parent	

Legal Requirements (Check topics to be covered at this meeting):			
<b>SSC Business -</b>		<b>SPSA</b>	
	Title I Parent and Family Engagement Policy, Home/School Compact	x	SPSA Goal Review
	SSC Bylaws		SPSA Target Progress
	DAC, ELAC Merger		Modifications for SPSA Goals, Strategies, Funding
	Uniform Complaint Procedures		Assessment and Evaluation Survey for SPSA
	Attendance	<b>Budget -</b>	
	Parent Education Opportunities		Funding Updates (District Information)
			Modifications to Categorical Funding based on Target Updates
<b>Data Review -</b>			
x	Site Developed Data	<b>DAC &amp; ELAC -</b>	
x	District Data		EL Program
x	Quarterly Target Data Review		Reports
			Training

Item	Description/Actions	Action Requested of SSC Members
1. Called to Order at 4:00	Roger Otterson, Chairperson <ul style="list-style-type: none"> <li>● Record attendees present</li> </ul>	Informational
2. Public Comment	Open	Informational Discussion of differences between SGT and SSC
3. SSC Business  Comprehensive School Safety Plan  (CSSP) 2021-2022	Action Item: Roger Otterson, Chairperson <ul style="list-style-type: none"> <li>● <a href="#">CSSP Criteria</a></li> <li>● <a href="#">Incident Command Team Assignments</a></li> <li>● <a href="#">CSSP Binder Contents</a></li> </ul>	Tod Chee reviewed notes from CSSP meeting <ul style="list-style-type: none"> <li>● Training, practice and discussion with officers</li> <li>● Clarification of systems</li> <li>● Staffing-emergency-shifts</li> <li>● Budget implications</li> <li>● Communication systems</li> <li>● Identify roles, staff for roles</li> <li>● Review terminology</li> <li>● Living document with needs reviewed, practiced and amended as needed</li> <li>● Make sure roles are understood both on site and off site.</li> <li>● Some of committee members are doing more research and information gathering</li> <li>● Goal is not to only be compliant but to have a good plan</li> <li>● Need to know roles of each common team assignment</li> <li>● Training options to be discussed</li> <li>● Ellen B moved to approve the plan</li> <li>● Heather S second</li> <li>● Voted and approved</li> </ul>

<p>School Counselor and Psychologist</p> <p>Data Review</p>	<p>Information and Discussion: Steve Lewis, Principal</p>	<p>Focus on Mental Health and Wellness (presentation will be in the next meeting)</p> <ul style="list-style-type: none"><li>● “Leader in Me” curriculum being introduced in all classes</li><li>● “Zones of Regulation” curriculum being used in small groups</li><li>● “Restorative Circles” starting in classes</li><li>● PBIS strategies being worked on, especially on the playground</li><li>● “Be a Bucket Filler’ strategies in place</li><li>● Data to review will be<ul style="list-style-type: none"><li>○ # of referrals</li><li>○ Amount of time spent disciplining</li><li>○ Test scores go up when mental health is improved</li></ul></li><li>● Website has information available for families and community members</li></ul>
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**Next Scheduled SSC Meeting: January 10, 2022 via ZOOM**